



Audit Agenda

Wednesday 27 April 2016 at 7.30 pm

DBC Council Chamber - Civic Centre

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Membership

Councillor Taylor (Chairman)
Councillor G Adshead
Councillor Barnes

Councillor Douris
Councillor Tindall
Councillor W Wyatt-Lowe

Substitute Members:

Councillors Anderson, Ransley, Brown and Link

For further information, please contact J Doyle on 228222.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence

2. DECLARATIONS OF INTEREST

To receive any declarations of interest

A member with a disclosable pecuniary interest or a personal interest in a matter who attends a meeting of the authority at which the matter is considered -

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent

and, if the interest is a disclosable pecuniary interest, or a personal interest which is also prejudicial

- (ii) may not participate in any discussion or vote on the matter (and must withdraw to the public seating area) unless they have been granted a dispensation.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Members' Register of Interests, or is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal and prejudicial interests are defined in Part 2 of the Code of Conduct For Members

[If a member is in any doubt as to whether they have an interest which should be declared they should seek the advice of the Monitoring Officer before the start of the meeting]

3. MINUTES AND ACTIONS (Pages 4 - 14)

To confirm the minutes of the previous meeting and consider the actions.

The amended Audit Plan follows the minutes.

4. PUBLIC PARTICIPATION

An opportunity for members of the public to make statements and ask questions in accordance with the rules as to Public Participation

5. STRATEGIC RISK REGISTER Q3 2015/16 (Pages 15 - 32)

6. 2014/15 CERTIFICATION OF CLAIMS AND RETURNS (Pages 33 - 41)

7. INTERNAL AUDIT PROGRESS REPORT - APRIL 2016 (Pages 42 - 149)

Internal Audit Reports

- Core Financial systems
- Budgetary Control
- NNDR
- Housing Benefit – Council Tax Support
- Data Security
- Health & Safety
- Member Training & Expenses

8. AUDIT COMMITTEE WORK PROGRAMME - APRIL 2016 (Page 150)